Reg. No. B.G. 202

The Mysore Gazette

PUBLISHED BY AUTHORITY

Vol. 108 | BANGALORE, THURSDAY, JANUARY 11, 1973 (PUSHYA 21, SAKA ERA 1894) | No. 2

PART VIII

NOTIFICATIONS BY RECRUITMENT COMMITTEES

OFFICE OF THE CHAIRMAN, RECRUITMENT COMMITTEE, DEPARTMENT OF EMPLOYMENT AND TRAINING No. 5, INFANTRY ROAD, BANGALORE-1.

Notification dated 23rd December 1972.

Sub: Recruitment of candidates to the posts of Stenographers and II Grade Typists in the Department of Employment and Training, Government of Mysore.

No. EST-4/CR/264/72-73. Applications in the prescribed form No. 1 in duplicate along with the particulars in Attestation Form-I (prescribed in Government No. GAD 36 SSR 71 dated 2nd June 1971) *vide* Annexure-I) with attested copies of the Certificates as listed in para-24 below, are invited from candidates who are qualified as on the last date fixed for receipt of applications for the posts as detailed in the statement given at the end of this Notification. The number of posts mentioned under Column (6) of the statement is however, subject to variation.

Note: (i) Every candidate shall furnish two certificates of Character and Antecedents given not more than six months prior to the date of application from two leading responsible persons of the locality in which the applicant is residing, who are unconnected with him/her, School/College or University and not related to him/her, and a similar certificate from the Head of the School/College/Institution last attended by the candidate.

(ii) No candidate selected shall be appointed unless he/she satisfies the appointing authority that he/she is physically fit to discharge the duties that he/she may be called upon to perform. He/she is required to appear for the said purpose before such Medical Authority as the Competent authority may direct and the opinion of the Medical Authority regarding fitness of the Candidate shall be binding on the candidate.

2. Candidates must be Citizens of India.

3 Copies of all testimonials and other required enclosures should be duly attested only by any of the following officers.

(a) Gazetted Officers.
(b) Sub-Registrars.
(c) Head Masters or Head Mistresses or Principals of Government, Municipal or District Board High Schools.
(d) Head Masters or Head Mistresses of Aided or Private High Schools.
(e) Members of Parliament.
(f) Principals of Colleges affiliated to the Universities.
(g) Members of the State Legislature.

4. (a) A candidate belonging to the Scheduled Caste/Scheduled Tribes shall produce attested copy of the certificates issued by Officers empowered to issue such Caste Certificates as in the form prescribed in Annexure II to this Notification.

(b) Candidates belonging to Backward Class should send attested copies of certificates issued not earlier than one year by the Revenue Officers, not below the rank of Tahsildar as in the Annexure-III to this Notification along with his/her application.

(c) A Backward Class candidate is one whose parent/Guardian's income is Rs. 1,200 per annum or less and whose parent/Guardian is engaged in one of the occupations mentioned below.

(i) Actual Cultivator, (ii) Artisan, (iii) Petty Business man, (iv) Inferior service (i.e., Class IV Government Service and corresponding Class of servies in Private Employment, (v) any other occupation involving Manual Labour.

5 As on the last date fixed for receipt of applications the candidates must have attained the minimum age of 18 years and must not have attained the maximum age of 23 years provided that in the case of candidates belonging to Scheduled Castes/Scheduled Tribes, the maximum age limit is upto 33 years.

6 The maximum age limit for appointment shall be deemed to be enhanced in the following cases to the extent mentioned below:—

(i) In the case of the candidates who is or was holding a post under the Government or local authority, Corporation owned or controlled by Government, temporarily as a local candidate by the number of years he/she is or was holding such posts.

(ii) In the case of a Candidate who is an ex-servicemen discharged from service by reason of Demobilisation, retrenchment or retirement, by the number of years of Military service rendered by him.

(iii) Military service means; Service rendered by a person in any of the Units of the three Defence Services of India, namely, the Army, Navy and the Air Force, or under Military Munitions or Stores authorities or in a Factory notified under Section 4 (1) of the National Services (Technical Personnel) Ordinance II of 1940, or in the Territorial Army as embodied personal and permanent staff, and includes any period during which the person was under training.

(iv) In the case of candidate who is physically handicapped, by 10 years-*Explanation* A Physically handicapped person is one:—

(a) who suffers from (i)total absence of sight or (ii) visual acquity not exeeeding 3/60 or 10/200 (Snellen) in the better eye with correcting lenses, of

(b) in whom the sense of hearing is fully non-functional for the ordinary purpose of life ; or

(c) who has physical defect or deformity which causes adequate interference to significantly impede normal functioning of the bones, muscles and joints.

(v) In the case of a candidate who has been released from the Notional Cadet Corps after service as whole-time Cadet Instructor, by the number of years of service rendered by him as such Cadet Instructor.

(vi) In the case of a candidate who is or was a village Group Inspector appointed by a Rural Industrialisation Scheme sponsored by the State Government by the number of years of his service as such Village Group Inspector.

Note : Candidates who claim relaxation in upper age limit should enclose attested copies of certificates of service rendered or put in by them, failing which, their applications will not be considered.

7 *Proof of Age* : Copies of S S.L.C. or equivalent examination Certificates issued by any School, College or University attended by the candidate duly attested by a Gazetted Officer showing the date of birth of the candidate should be attached to the application.

8 No male candidate who has more than one wife living and no Woman candidate who has married a person already having another wife shall without obtaining permission of Government be eligible for appointment.

9 Recruitment to these posts shall be made by selection after an Interview conducted by the Departmental Recruitment Committee constituted by Government in accordance with and subject to the terms and conditions stipulated in the Mysore State Civil Services (Recruitment Committee) (Constitution and Function) Rules 1971.

10 Applicants when called for Interview must appear at their own cost. The applicants will be called for interview on the basis of merit taking into consideration the marks obtained by them in the qualifying examination prescribed for the posts, the number called for interview limiting to four times the number of vacancies required to be filled up.

11 No candidate shall be eligible for appointment if he/she is at the time of his/her application in permanent or temporary employment in any other Department or Government or under other State Government or Central Government or any other authority specified by Government in this behalf and has made the application without the consent of the Head of the Department or the Government or of the Authority as the case may be under whom he/she is employed.

12 No notice will be taken of applications that are not in reasponse to this Notification or are received after the due date or are not submitted in the prescribed form or do not furnish all the particulars required in the various columns or the forms are not accompanied by the required attested copies of all Certificates, Marks Card etc.

13 Candidates in service should submit their applications through their departmental authorities so as to reach this office before the due date.

14 No person who attempts to obtain extraneous support by any means for his/her candidature from officials or non-officials shall be eligible for appointment.

15 Separate application with separate Fee should be made for each vacancy.

16 The candidates selected are required to serve anywhere in the State. Selected candidates will be assigned either to the Employment or to the Training wing of this department which are separate and not inter-transferable ones.

17 Candidates who wish to have this Office acknowledgement for the receipt of their applications should send their applications by registered post with acknowledgement due or should deliever their applications in person.

18 The Fee prescribed for every application, in duplicate, is Rs. 5. The fee shall be paid by a Crossed Indian Postal Order payable to the Secretary, Recruitment Committee,. Department of Employment and Training, No. 5, Infantry Road, Bangalore-1. The fee payable by a candidate belonging to a Scheduled Castes or Scheduled Tribes shall be one Rupee (Re. 1).

19 Candidates should Mention the number and date of the Crossed Indian Postal Order in their applications. Postal orders, which are made payable other than to the Secretary, Recruitment Committee, Department of Employment and Traning and at any other place than Bangalore and which are cut, defaced or mutilated and also on which erasures or alterations are made will not be accepted under any circumstances. Postal Orders which are more than six weeks (6 weeks) old on the date of application will not be accepted.

20 No notice will be taken of any application in case the Crossed Indian Postal Order is not attached thereto.

21 No cash payment or money order or Treasury Challan or Cheque or Court-Fee, Revenue or Postal Stamp will be accepted.

22 Candidate should submit their completed applications in DUPLICATE together with two sets of attested copies of all testimonials, marks cards etc., (not returnable) so as to reach the Secretary, Recruitment Committee, Department of Employment and Training, No. 5, Infantry road, Bangalore-1, on or before 15th February 1973. The time limit applies to all candidates including in service candidates. Applications forwarded by the Appointing Authorities after the said last date will not be considered. If the last date fixed for the receipt of applications happens to be a General holiday, the next working day of the Office of the Committee will be last date for receipt of applications. The applications should be superscribed in BLOCK LETTERS "APPLICATION FOR THE POST OF STENOGRAPHER/II GR. TYPIST" as the case may be.

23 The prescribed application form should be purchased only from the (1) Government Book Depot, Bangalore, or (2) Recognised Book Seller or (3) Agencies who deal with the sale of Text Books in the State. Application forms purchased from any other agencies/Private Book Depot or which are typewritten or hand written etc., will not be accepted. The cost of each application Form No. I is Rs. 25 (Twentyfive paise only).

24 Candidates at the time of applying for concerned post should enclose the following documents failing which their applications will be rejected.

(i) Educational/Academic Certificates.
(ii) SSLC. Marks card showing the date of birth.
(iii) Indian Postal order for having paid the prescribed fee.
(iv) Character certificates in attestation Form-II.
(v) Backward Class/Scheduled Caste/Scheduled Tribe Certificates, wherever applicable.
(vi) Attested copies of Certificates regarding training/experience.

P. M. SHIVARAMU,
Secretary,
Recruitment Committee,
Department of Employment and Training.

Statement showing the particulars of posts of Stenographers/II Grade Typists for which applications are called for.

Sl. No.	Designation of the vacancies.	Scale of pay of the post	Minimum qualification required for the purpose of Recruitment	Place at which the vacancies required to be filled.	No. of vacancies	Classification of vacancies	Duration of vacancies.
1	2	3	4	5	6	7	8
			Employment Wing				
1	English Stenographers	130—5-140-8-180—EB-10-260-15—290 plus special pay of Rs. 35	1. S.S.L.C. examination or equivalent qualification and 2. (a) Senior Typewriting and Senior Shorthand Examination in English conducted by the Department of Public Instruction of equivalent qualification *OR* (b) Holder of a diploma in Secretarial Practice granted by the Board of Technical Education in Mysore.	Any where in the State	5	S.T.1 S C 1 BC.- O C.3	
2	II Grade Typist (English)	90-4-110-5-170-EB 6-200 plus special pay of Rs. 20	(a) S. S. L. C. Examination or equivalent qualification and (b) Senior Typewriting Examination in English conducted by the Department of Public Instruction or equivalent examination.	Any where in the State	9	S.T.1 S.C.2 B.C-1 O.C.5	
			Training Wing				
1	English Stenographer	130-5-140-8-180-EB 10-260-15-290 plus special pay of Rs. 35	1. S.S.L.C. examination or equivalent qualification and 2. (a) Senior Typewriting and senior shorthand examination in English conducted by the Department of Public Instruction or equivalent qualification. (b) Holder of Diploma in Secretarial Practice granted by the Board of Technical Education in Mysore.	Any where in the State	1	O.C.	

2	II Grade Typist (English)	90-4--110-5-170-EB 6-200. plus special pay of Rs. 20.	(a) S. S. L. C. Examination or equivalent qualification and (b) Senior Typewriting examination in English conducted by the Department of Public Instruction or equivalent examination.	Any where in the State	6	SC 1 ST 1 BC 1 OC 3

.....,

For *Secy. R. C. D. of E. & Training.*

Form of certificate to be produced by a candidate belonging to Scheduled Caste and Scheduled Tribes in support of his claim.

FORM OF CASTE CERTIFICATE.

This is to certify that.....son of Sri..... of Village.....District/Division.....in the.....State .....belongs to the ....community which is recognised as a Scheduled Caste/Scheduled Tribes under the Scheduled Castes and Scheduled Tribes List (Modification) order 1956, read with the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1956, the Constitution (Jammu and Kashmir) Scheduled Castes Order 1959, the Constitution (Andaman and Nicobar) Scheduled Tribes Order 1959.

Sri.....and/or his family ordinarily reside (s) in the Village/Town..... of.....District/Division of the.....State/Union Territory of.....

Place.....

Date.....

.....,
Signature
Designation with Seal of Office
State/Union Territory.

The term "Ordinarily reside" used here has the same meaning as in Section 20 of the Representation of People's Act, 1950.

(List of authorities empowered to issue Certificate of Verification).

1 District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/I Class Stipendiary Magistrate/City Magistrate **/Sub-Divisional Magistrate/Taluk Magistrate /Executive Magistrate/Extra Assistant Commissioner.

(**Not below the rank of I Class Stipendiary Magistrate).

2 Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

3 Revenue Officers not below the rank of Tahsildars.

4 Sub-Divisional Officer of the Area where the Candidates and/or his/family normally resides.

5 Administrator/Secretary to Administrator/Development Officer (Laccadive and Minicoy Islands).

ANNEXURE-III

(BACKWARD CLASS CERTIFICATE)

(For purposes of Article 16 (4) of the Constitution)

1	Name of the applicant	...
2	Name of the parent/guardian (if the parent is not alive). In the case of guardian, state, nature of relationship to the candidate.	...
3	Permanent address:	...
4	Postal Address:	...

5 Occupation of parent/guardian (if parent is not alive) indicate whether:— ... (i) Actual cultivator (ii) Artisan (iii) Petty Businessman (iv) Inferior services (*i.e.*, Class IV in Govt. services and corresponding class of service in private employment) including casual labour. (v) Any other occupation involving manual labour (the occupation to be specified).	
6 Total annual income of parent/guardian (if parent is not alive) from all sources:— (i) Salary (ii) Land and Buildings (iii) Other sources	

DECLARATION BY PARENT/GUARDIAN (IF PARENT IS NOT ALIVE) AND THE CANDIDATE.

We, do hereby solemnly and sincerely of firm that the statement made and the information furnished above are true. Should it however be found that any information furnished herein is untrue in material particulars we realise that we are liable to Criminal Prosecution and we are also agreeable to forego the claim for public services under the State Government.

Signature of the Candidate — Signature of the Parent/Guardian

Station : — Station :

Date : — Date :

CERTIFICATE BY REVENUE AUTHORITY

I do hereby certify that I have on enquiry satisfied myself that the annual income of the parent/guardian (if the parent is not alive) of the candidate is Rs.....

I am also satisfied that the parent/guardian (*i.e.* the parent is not alive) of the candidate is, *

(1) An Actual Cultivator

(2) An Artisan

(3) A Petty Businessman

(4) Holding an appointment in inferior services (Class-IV in Government services and corresponding class of services in private employment) including casual labour.

(5) Is engaged in..... ..... (here specify the occupation which involves manual labour).

* Strike out whichever is not relevant.

Seal of the Office:

Signature of Tahsildar/Revenue Officer of Higher Rank.